

Veerashaiva Samaja of North America (VSNA)

A Religious Not-for-profit organization, 501c(3) Status, Tax ID 51-0245255

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Ref No: VSNA/2024/09/01

To: VSNA Chapter Presidents,

Sub: VSNA Chapter Elections Process as per VSNA Bylaws

As per VSNA Bylaws, Article VIII VSNA Chapters, Section 4 & 5, each VSNA chapter must strictly adhere to the following process for the local chapter election of their officers:

Date: Sep 15th, 2024

- 1. An Election Committee (preferably three Life Members or Annual Members or at minimum Active Chapter Members) should be formed by soliciting nominations by the end of the third quarter (end of September) of the election year. Current VSNA Chapter Officers or Committee members must not be part of the Election Committee. Newly formed chapters can request VSNA Officers to administer the elections.
- 2. Then the Election Committee should formally call for nominations for the positions (**President**, **VP**, **Secretary**, **Treasurer**, **Digital Director & Youth President**) as per Bylaws from paid Chapter Members giving a deadline with sufficient notice (two to three weeks). Copies of these notifications must be shared with VSNA officers.
- 3. After the Nomination deadline, sufficient time must be provided for the withdrawal of the nomination of candidates (one to two weeks).
- 4. If there are multiple candidates for the same positions, then an election should be conducted by secret ballot to elect the chapter officers democratically.
- 5. Once the Election Committee determines the final list of VSNA Chapter Officers or Committee Members, their names, contact cell phone numbers and email addresses must be shared with VSNA Officers for proper record keeping and to use for regular communications.
- 6. As per the VSNA Bylaws Elected Chapter Presidents & Officers should be preferably VSNA Life Members, or at the minimum, they must become VSNA Annual Members for their term of service.
- 7. As per the VSNA Bylaws, any new Chapter President who is not currently a central VSNA life or annual Member, will not be eligible to vote on VSNA BOD resolutions.

Whenever an officer position becomes vacant, then the same process must to be followed to adhere to the VSNA Bylaws. As per Article VIII VSNA Chapters, Section 6, Central VSNA will not interfere in the elections of a local chapter, but will monitor and ensure Compliance with the VSNA Bylaws.

On behalf of VSNA BOD,



Harish Hiremath

President, VSNA



Om Namah Shivaya, Om Sri Guru Basava Lingaya Namah

29 Stalynn Ln, Houston, TX

USA: +1 832 607 3843, IND: +91 9686359486

Attachment #1- A sample of the nomination email from EC - to be customized for local chapter



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Attachment #1:

A sample of the nomination email from EC - to be customized for local chapter

Dear VSNA Chapter Members,

Sharanu, we the election committee hereby call for nominations (approval of the candidate must be taken before filing the nomination) or self-nominations for the election for the following positions to serve the Chapter VSNA organization for the year 20XX-20YY

- 1. Executive Officers 20XX-20YY: 5 positions
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 - e. Digital Director
- 2. Youth President: 1 position, 20XX-20YY

Key dates to adhere to during the election process:

- A. Cut-off date for Chapter Memberships: Sept 1st, 20XX
- B. Chapter Election Committee Formation: Oct 1st, 20XX
- C. Call for Chapter Officers Nominations: Oct 15th, 20XX
- D. Last date for submitting the self-nominations: Oct 31st, 20XX, 5 PM Local Time
- E. Last date for withdrawal of self-nominations: , Nov 15th, 20XX, 5 PM Local Time
- F. Chapter Members Voting for the electing the Chapter Officers: Dec 1st, 20XX (min three months from membership cut-off date)

Please email your nominations to vsnachapter.electioncommittee@gmail.com

Eligibility Criteria for Self-nominations to board positions:

- 1. Shall be at least twenty-one (21) years of age. Candidates for Youth Chapter President shall be between the ages of 15 years to 29 years.
- 2. Shall be a Chapter Member for a minimum of one year in good standing and preferably Life Member or Annual Member of the VSNA Corporation.
- 3. Shall have demonstrated active interest and participation in the activities and growth of the VSNA local chapter.
- 4. Shall apply for only one position. Applying to multiple positions will disqualify the candidate from all the positions applied.
- 5. Self-declaration must be signed by all the interested candidates: "I hereby declare, confirm, and pledge that I will uphold the VSNA Mission, Goals, Objectives and Bylaws and serve the VSNA Chapter to the best of my ability. I will refrain from any conflict-of-interest activities impacting the future growth and harmony of VSNA Chapter and organization and community. I am in good health and willing to commit the time needed to serve the nominated or self-nominated position. I consent to become preferably Life Member or at the minimum Annual Member of VSNA Corporation for the term of my service as Chapter Officer"